Training linking label in system

In this training you will learn more about the following topics:

- 1. Link Jeans & Backpatch label in system
- 2. Link Ties, Pocketsquare & Bowties label in system
- 3. Link Shoe stamp in system
- 4. New customers start selling shoes
- 5. Deactive label in system

1. - Link Jeans & Backpatch label in system

First it's important that you have a label code.

So please give the labels first to Irene, she will take the following actions:

- add label on the Jeans label file
- communicate track and trace and label code to atelier
- inform Account Manager about label code

Second it's important to know which position the customer prefers.

Backpatches are only possible to be linked to position: 5. Back patch, right back

We have an overview with all the available label positions in the following file:

L:\06. MUNRO TAILORING SALES\Labels\New Label positions > Label Positions Jeans & 5-pocket 2.0

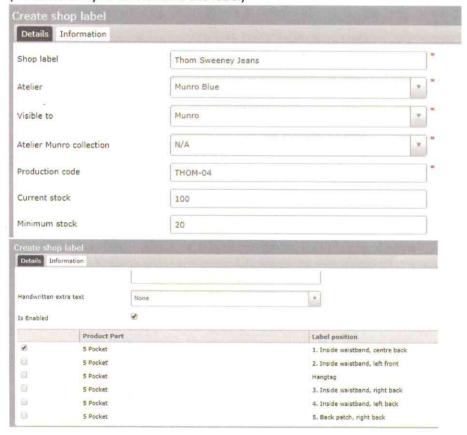
When all information is there we can start linking the label in system.

We can do this directly, we don't need to wait for confirmation if it's delivered in atelier or not.

We take the following step in system:

Shops > Shop labels > Shop labels > Add Shop label

(* Make sure you also enable the label)



2. - Link Ties, Pocketsquare & Bowties label in system

First it's important that you measure the label first.

Does it fit on the tie/bowtie/pocketsquare?

If the label fits it's important that you have a label code.

So please give the labels first to Irene, she will take the following actions:

- add label on the Ties label file
- communicate track and trace and label code to atelier
- inform Account Manager about label code

Second it's important to know which position the customer prefers.

We have an overview with all the available label positions in the following file:

L:\06. MUNRO TAILORING SALES\Labels\New Label positions\Label Position Bow tie – Tie – Pocket Square.

When all information is there we can start linking the label in system.

We can do this directly, we don't need to wait for confirmation if it's delivered in atelier or not.

We take the following step in system:

Shops > Shop labels > Shop labels > Add Shop label

(* Make sure you also enable the label)

Label codes are easily recognized:

We use the code: BT for Bowtie, T for Ties, PS for Pocket Square

Details Images Mutations	Buying Information		2017
Shop label	Mason & Sons Tie label		
Atelier	Ties		
Visible to	Munro		×
Atelier Munro collection	N/A		
Production code	MAS-T08		
Current stock	214		
Minimum stock	50		
Remark			

Details Ime	iges Mutations Buy	ng Information	
Minimum stock	k	50	
Remark			
Handwritten extra text		None	*
Is Enabled		Please note: Before disabling sho	p label, please check that it is not set as default for any label position.
	Product Part		Label position
₹	Tie		1. Back of tie, below loop
100	1 = 100 0		10 mm 1 m

3. - Link Shoe stamp in system

First it's important that the logo has measurements: 6 x 2 cm.

This measurements needs to be stated with the logo.

The logo needs to have a white background and the letters black.

It's not possible to have a colorful shoe stamp!

Costs are €149,-.

Second Irene needs to request a shoestamp sample first, this usually takes up to 2 weeks.

Irene will remind atelier for the shoestamp.

So please send the logo to Irene, she will take the following actions:

- Reugest shoestamp sample -> md save in folder
- inform Account Manager when shoestamp can be activated in system

Setting up Production code

There is always need to make 2 labels for the shoes in the system.

1 can be used for blake, blake-rapid and the belt, the other one need to be used for goodyear make.

- For blake the shop label text can be exactly as the stamp.
- For good year please write Lav. Goodyear/shoplabel tekst

Example





Notes

- Shop label = stamped
 Production code need to be written exactly same as stamp. Why? Since this is coming on the order sheet for the atelier.
- 2. Handwritten extra text is written by hand
- 3. Monogram is written by hand

On ordersheet it shows:

Production code / handwritten extra text + monogram
Tod-B Made in Italy for Jeroen

Example 1

Shoe stamp is including Made in Italy

- Production code should be written exactly same as the stamp
- Info in handwritten extra text = for
- Monogram info is coming from 'monogram'

Ordersheet: Oger Made in Italy (=production code) / for (=handwritten extra text) Dennis (=monogram)

Belt not linked to hous hade (goodyen).

Linking to shop:

Go to Shops > Shop > Linking Shoplabels

And select Atelier > Shoes

Make sure that you link the right stamp to the right make for all product part and for all label positions.

Make Goodyear to Lav Goodyear / Monokel

And Blake to Monokel

For belts: Please link only Monokel, also for Goodyear.

Allow tailor to change should always stay on Yes.

Please do not delete made in Italy in 2. Middle of Outsole.

This is a country of origin label which should always stay on the shoe.



5. - Deactive label in system

When label needs to be deleted and no longer active, we need to check first the following steps:

- Are there any orders currently in our atelier that are using this label?

If yes? Please wait until all orders are send from our atelier.

Are all orders send from our atelier?

Search for label in admin:

Shops > Shop Labels > Shop Labels

Search for production code in the 'labelbijbel' or trimminglijst/overview list.

Type the production code in the field: Production Code.

I will use the below examples:

CUSTOM-410

Valor-192



- 1. Action > Edit
- 2. Place an 'x' in front of shop label name: x Valor overcoat label
- 3. Then you make sure you deactive label, please unlink Is Enabled:
- 4. Click on update.



Then please send Irene an E-Mail with the label codes. Irene will make sure that labels will be send towards our office. Please find example email attached.



Delete labels.msg